

## FREQUENTLY ASKED QUESTIONS

**WHEN DO I NEED A MOVING PERMIT?** You need a moving permit to move a building, structure or mobile home larger than 14.0 m<sup>2</sup> (150 sq. ft.) within, into or out of the municipality.

**HOW LONG WILL IT TAKE TO RECEIVE MY MOVING PERMIT?** Moving permits, can usually be issued the next day of the application, as long as the fees have been paid, and no special approvals need to be obtained. Most permits are issued within 5 business days

**HOW MUCH WILL THE PERMIT COST?** There is a very nominal fee for a Moving Permit based on the square meter size of the building or structure. There is also a refundable security deposit fee.

**WHAT INSPECTIONS SHOULD I EXPECT?** There will generally be only one inspection for a Moving project. The inspection will be performed when the project is completed. The sites should conform to Town of Inuvik **By-law No. 1804: Unsightly Land & Premises By-law**. A copy can be downloaded from our website ([www.inuvik.ca](http://www.inuvik.ca))

**HOW LONG IS MY PERMIT GOOD FOR?** The development permit shall become void if the development has been discontinued for a period of 180 days or has not been actively carried on for a period of 365 days

**WHAT ABOUT A MOBILE/MANUFACTURED HOME?** The moving of a mobile/manufactured home requires a moving permit.

**CAN I MOVE A BUILDING BEFORE MY PERMIT IS ISSUED?** No, work must not begin prior to permit issuance. Once all the necessary fees are paid, your development permit will be issued and you may begin relocation. Beginning relocation without a permit can result in fines and penalties



*This brochure is not a legal document. It is intended to offer general guidance to explain the requirements for Moving a building or structure in the Town of Inuvik. Any contradiction, dispute or difference between this brochure and applicable bylaws, plans, policies or guidelines will be resolved by reference to the bylaws or other official documents. Please refer to the Zoning By-Law 2583/P+D/15 for a complete list of regulations or contact:*

### Town of Inuvik Planning and Development

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## Town of Inuvik Development and Planning

# MOVING A STRUCTURE



**TOWN OF INUVIK**  
*Our Community • Our Spirit*



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## Moving a Building:

### WHAT YOU SHOULD KNOW

- In the Town of Inuvik, No person shall move a building, structure or mobile home larger than 14.0 m<sup>2</sup> (150 sq. ft.) within, into or out of the municipality unless a Development Permit for approval of use and location on the proposed site has been approved
- The building must conform to the requirements of the zone in which it is proposed the building be moved
- A Development Permit **MUST** be issued for destination lot before a Moving Permit will be processed unless destination is out of Town
- If the proposed building being moved require certain renovations and alterations, The Development Officer may require the owner of a building that is to be moved to post a performance bond that shall be held to ensure that any renovations or alterations be completed within a specified time period.
- Prior to commencing the moving, it is the responsibility of the owner and/or contractor to ensure **ALL SERVICES ARE DISCONNECTED.**

**Before any Moving please remember to contact the Utility companies to ensure all services are**



### DEVELOPMENT APPLICATION

A complete application includes:

- Completed copy of Form A
- Type of Building or Structure to be Moved
- Building Height
- Building Footprint (in square meters)
- From and To addresses (Lot# Block# Plan#)
- Proposed Route
- Proof of notification to all service providers
- Planned Date of Move
- Development application fee

Applications can be downloaded from <http://www.inuvik.ca/planning-development/> or picked up at the Town office #2 Firth Street



### DEVELOPMENT FEES

A non-refundable fee and refundable security deposit are

Non-refundable Application Fee	Refundable Security Deposit Fee
First 100 Sq.m \$20.00 Up to No Limit	\$5.00 per Sq. m
Each additional 100 sq. m \$10.00	Minimum Deposit: \$200

### OWNER/CONTRACTOR RESPONSIBILITIES

1. The safe and proper moving of a building or mobile home is encouraged (skidding or dragging of buildings or structures is prohibited);
2. Ensure sufficient personnel and/or pilot cars to properly control traffic ahead of and behind the moving building to the satisfaction of the Development Officer and the Northwest Territories Highways Department;
3. Ensure all oversized loads, as determined by the Northwest Territories Highways Department, carry the proper oversize signage; and
4. Ensure a qualified representative of the utility company is on hand during the course of the move to lift all overhead wires for all over-height buildings or

### UPON COMPLETION OF THE MOVING

- When the work is complete, the site must be cleaned and all the debris removed to a suitable disposal site as per the Town of Inuvik as specified in **By-law No. 1804: Unightly Land & Premises By-law.** Contact the Planning and Development Department for final inspection.
- When the site is restored to the Town's satisfaction, you must request the refund by visiting the Town of Inuvik Office. The refund is **not** automatically sent out.

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